

Strengthening the EXECUTIVE FUNCTION SKILLS of Your Students with Special Needs



Train your staff members to become skilled Executive Function trainers who can guide other teachers to help students strengthen their Executive Function skills

- The most effective Executive Function skills train-the-trainer program available
- Featuring two of the nation's top national trainers, Kathryn Phillips and Lisa Rogers

Boston, MA • July 24 – 27, 2017

Hilton – Woburn



Innovative, Video-Based, Hands-On, Train-the-Trainer Opportunity



- Turn your staff members into skilled, knowledgeable trainers who can guide other teachers to use powerful strategies to help students with special needs improve in the key EXECUTIVE FUNCTION areas: attention, focus, organization, time management, study skills, task completion, impulse control, emotional self-regulation, anger management, social skills, and memory
- Learn how to use outstanding video training clips to demonstrate specific strategies in action addressing the EXECUTIVE FUNCTION weaknesses that can prevent students from finding success in school ... Receive ALL the video clips for use during training in your own school(s) or district
- Build expertise among staff in key EXECUTIVE FUNCTION areas to increase successful proactive and intervention practices that keep students on task and learning
- Receive critical information on how to deliver high-quality, engaging and effective training sessions on implementing outstanding strategies to increase EXECUTIVE FUNCTION skills for students with special needs
- Ideal for schools and districts looking to create a core team of trainers to provide training to build students' EXECUTIVE FUNCTION skills and sustain a comprehensive positive learning model that maintains your high standards ... Each potential trainer should have experience working with students who lack EXECUTIVE FUNCTION skills

Receive Comprehensive Training Resources (Valued at Over \$450!)

All participants will receive a valuable package of resources including:

- **Best-Selling Professional BER Videos** used throughout the training. DVDs contain the video footage needed for a complete training for your school(s) or district
- **Comprehensive Resource Handbook**, *Strengthening the EXECUTIVE FUNCTION SKILLS of Your Students with Special Needs* filled with material to reinforce and extend learning and help train others
- **Detailed Trainer's Guide** that walks participants through the delivery of the program including a PowerPoint presentation adaptable for immediate use
- **Tips and Strategies** for successful presentations

What's unique about this National Train-the-Trainer Institute

- **Four days of intensive training combining classroom-proven strategies and video clips** of strategies in action. *Show* rather than *tell* your teachers how to teach and strengthen students with special needs who lack Executive Function skills
- **National Executive Function experts, Kathryn Phillips and Lisa Rogers**, will provide a comprehensive, interactive and research-based training preparing participants to guide other teachers in the implementation of successful Executive Function strategies
- **Gain numerous tips and ideas to prepare and deliver high-quality staff training** to help teachers increase student learning and reduce behavior issues through the effective teaching of Executive Function skills
- **Unique and ideal opportunity for schools and districts** to strengthen their foundation, expand their knowledge and implement training to significantly help students increase their Executive Function skills to achieve greater success in school



Enjoy all that Boston has to offer

The meeting site is conveniently located with easy access to downtown Boston and Boston's best restaurants, shopping, sightseeing, and museums.

The Hilton – Woburn provides a complimentary shuttle to and from Logan Express and Anderson/Woburn Commuter Rail Station providing easy access to all local attractions and to downtown Boston (just four rail stops away).

Learn and build the necessary foundation for training staff in key Executive Function skills to increase learning

Monday and Tuesday

(8:30 A.M.-3:30 P.M.)

- Learn practical strategies to expand and enhance your understanding of key Executive Function skills in order to respond strategically and with greater success so you can train others
- Discover best practices for using outstanding video clips to train others
- Learn how you can train others to recognize and strategize for Executive Function deficits and teach students who struggle to think and act in an organized way to manage their time, tasks, schedules, assignments, and behavior
- Learn practical ideas for your late, lost and unprepared students who may appear to be unmotivated and apathetic, but we now know may lack basic Executive Function skills
- Help your staff to adapt instruction and structure their classrooms with quick-and-easy ideas to set up routines and the classroom for all students, but especially those with special needs who have difficulty with key Executive Function skills
- How Executive Function skills impact student behavior and practical solutions for impulse control, self-regulation and self-management
- Put effective practices into action with tools and strategies to teach independence and emotional regulation – learn steps to teach students how to plan, implement the plan and self-evaluate when finished
- Identify and use key presenting skills to deliver high-quality and engaging training sessions



Wednesday

(8:30 A.M.-3:30 P.M.)

- Break out into smaller groups to begin developing a plan to train your staff in effective strategies to help students develop and use key Executive Function skills
- Focus on video footage ideal for training teachers to develop proactive strategies when working with students who have difficulty maintaining attention, lack self-regulation skills and can't organize their time, materials, personal space, and tasks
- Discover valuable tips unique to training teachers to maximize their effectiveness when working with students who need to learn and develop Executive Function skills

Thursday

(8:30 A.M.-3:30 P.M.)

- Participants will deliver brief presentations on Executive Function skills using video clips and will receive feedback from BER group facilitators
- Practice presentations will provide the perfect opportunity to listen and interact to deepen understanding, familiarity and confidence with the materials
- Debriefing of presentations and feedback from the lead instructors will strengthen participants' skills in training
- Participants will leave with a training plan, model video clips for grades K-12 and the confidence to implement a training program that will increase students' ability to learn, organize tasks, time, materials, and behavior

PROGRAM SCHEDULE: 8:30 A.M. – 3:30 P.M. Daily

Innovative, Video-Based, Hands-On, Train-the-Trainer Opportunity

Participants attending will learn the key components for a successful, effective classroom and schoolwide program for students with special needs who struggle due to lack of key Executive Function skills. This training can then be delivered as a staff development framework that fits your schedule according to each school or district's unique scheduling and training needs. The following key components are included in this four-day train-the-trainer institute.

Practical Strategies to Address Executive Function Weaknesses that Prevent Students from Finding Success in School

- Clearly define key Executive Function skills and how they impact academic and social success
- Dozens of strategies designed to increase attention, focus and self-control
- Recognize and strategize to teach your students who struggle to think and act in an organized way to manage their time, tasks, schedules, assignments, and behavior
- Ideas for co-taught, general education classrooms and special education resource rooms

How Executive Function Skills Impact Student Behavior and What You Can Do About it

- Solutions to help your students control negative impulses and develop self-regulation skills
- Effectively develop students' ability to learn situational awareness to stop, think and plan before they respond negatively
- Anger management techniques that can be taught to students
- Proactive and low-prep strategies you can use immediately in the classroom or resource room to increase students' learning and success in school

Highly Effective Training Strategies You Can Use to Train Others

- Specific training tips and tools to help you become an effective presenter
- Ideas and resources for organizing, planning and delivering successful training to your staff

Video Clips of Teachers in Action to Demonstrate Effective Strategies for Working with Students Who Lack Executive Function Skills

- Best practices for using video training clips to train others
- Outstanding training tips and a resource kit to train others (each participant will receive ALL video clips to use in their training)



Featuring Two of the Nation's Top Experts on Executive Function



Kathryn Phillips is an outstanding, dynamic presenter and pioneer in the area of Executive Function. With over 30 years of experience in schools, she has worked with thousands of educators in all areas of helping students with specific behavior and learning needs related to Executive Function. She is an author on the topic and is featured in the video you will receive at this extensive institute. Kathryn's training and teaching experience provides a practical approach and perspective for working successfully with students with Executive Function

deficits. You will leave feeling re-energized and better equipped to work with students who exhibit behavior problems, inattentiveness and learning difficulties due to a lack of Executive Function skills, and you will be prepared to provide training to your staff.



Lisa Rogers is an acclaimed presenter and veteran educator who specializes in teaching students with special needs and who lack Executive Function skills. She has over 20 years of experience both training teachers and working directly with children who exhibit difficult behaviors that prevent them from learning and socializing appropriately with others. Lisa's extensive experience provides a practical perspective for teaching students who have self-regulation deficits including impulsivity, lack of focus and an inability to think and plan

actions due to a lack of Executive Function skills. Lisa is known for her research-based ideas and practical strategies that you will be able to immediately apply and use when you train others in the key areas of Executive Function.

Special Benefits of Attending

State Specific Credit:

You may be eligible for professional development credit through your state.

For state specific information, please visit <http://www.ber.org/seminars/credit/ceus.cfm> or call 1-800-735-3503.

University Credit Option:



Graduate level professional development credits are available with an additional fee and completion of a follow-up practicum project. Details for direct enrollment with Brandman University, part of the Chapman University system, will be available at the institute.

SAVE with Group Discounts

The fee is \$1395 per person. If groups of three or more register at the same time, the fee is \$1295 per person.

Lunch each day will be on your own, providing a great opportunity for networking

BOSTON · July 24 – 27, 2017

Located in Boston!

Hilton – Woburn

2 Forbes Road • Woburn, MA 01801

Phone: (781) 932-0999

- The meeting site is conveniently located with easy access to downtown Boston, attractions, restaurants, shopping, sightseeing, and museums.

Special Rates:

\$ 179 (single or double) plus tax

- Book your overnight accommodations by July 2, 2017 to receive this special rate, based on availability. To make reservations, please call (781) 932-0999 and request the BER National Train-the-Trainer Institute: Executive Function Skills group rate.

Strengthening the EXECUTIVE FUNCTION SKILLS of Your Students with Special Needs NATIONAL TRAIN-THE-TRAINER INSTITUTE • JULY 24 – 27, 2017

FIRST NAME:	M.I.	LAST NAME:
POSITION	SUBJECT TAUGHT	GRADE LEVEL
SCHOOL NAME:		
SCHOOL MAILING ADDRESS:		
CITY & STATE	ZIP CODE	
SCHOOL PHONE NUMBER WITH AREA CODE	HOME PHONE NUMBER WITH AREA CODE	
E-MAIL ADDRESS		
HOME MAILING ADDRESS		
CITY & STATE	ZIP CODE	

IMPORTANT: PRIORITY ID CODE EVXE7M1

METHOD OF PAYMENT

The registration fee is **\$1395 per person**; for groups of 3 or more the fee is \$1295 per person.
Payment is due prior to the program. No cash please.

- A check (payable to **Bureau of Education & Research**) P.O. # _____
(Please include priority ID code on the P.O.)
- MasterCard VISA Discover Account # _____ Exp. Date: _____
MO/YR

Please print name as it appears on card _____ / _____
Signature (required for credit card purchases)

CONFIRMATION # (If you are confirming a previous registration) _____

FOUR EASY WAYS TO CONTACT US:

-  **PHONE toll-free:**
1-800-735-3503
(Weekdays 6 a.m. – 6 p.m.
Pacific Time)
-  **FAX this
FORM to:**
1-425-453-1134
-  **MAIL this form to:**
Bureau of Education & Research
915 118th Avenue SE • PO Box 96068
Bellevue, IL 98009-9668
-  **REGISTER ONLINE at:**
www.ber.org

CANCELLATIONS/SUBSTITUTIONS

100% of your paid registration fee will be refunded if you can't attend and notify us at least 10 days before the institute. Late cancellations can exchange for a certificate to attend another program or will be refunded less a \$35 service fee. Substitutions may be made anytime without charge.