

# **Strengthening the EXECUTIVE FUNCTION SKILLS of Your Students with Special Needs**



**Train your staff members to become skilled Executive Function trainers who can guide other teachers to help students strengthen their Executive Function skills**

- **The most effective Executive Function skills train-the-trainer program available**
- **Featuring two of the nation's top national trainers, Kathryn Phillips and Lisa Rogers**

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**Chicago, IL • July 22 – 24, 2019**

**Crowne Plaza – Burr Ridge**

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# Innovative, Video-Based, Hands-On, Train-the-Trainer Opportunity



- Turn your staff members into skilled, knowledgeable trainers who can guide other teachers to use powerful strategies to help students with special needs improve in the key EXECUTIVE FUNCTION areas: attention, focus, organization, time management, study skills, task completion, impulse control, emotional self-regulation, anger management, social skills, and memory
- Learn how to use outstanding video to demonstrate specific strategies in action addressing the EXECUTIVE FUNCTION weaknesses that can prevent students from finding success in school ... Receive a three-year subscription to a complete K-12 video streaming training package for use during training in your own school or district trainings
- Build expertise among staff in key EXECUTIVE FUNCTION areas to increase successful proactive and intervention practices that keep students on task and learning
- Receive critical information on how to deliver high-quality, engaging and effective training sessions on implementing outstanding strategies to increase EXECUTIVE FUNCTION skills for students with special needs
- Ideal for schools and districts looking to create a core team of trainers to provide training to build students' EXECUTIVE FUNCTION skills and sustain a comprehensive positive learning model that maintains your high standards ... Each potential trainer should have experience working with students who lack EXECUTIVE FUNCTION skills

## Receive Comprehensive Training Resources

All participants will receive a valuable package of resources including:

- **PD Resource Kit with Streaming Video** used throughout the training. Streaming videos contain the video footage needed for a complete Executive Function training for your school and district demonstrating best practices
- **Comprehensive Resource Handbook**, *Strengthening the EXECUTIVE FUNCTION SKILLS of Your Students with Special Needs*, filled with material to reinforce and extend learning and help train others
- **Detailed Trainer's Guide** that walks participants through the delivery of the program including a PowerPoint presentation adaptable for immediate use
- **Tips and Strategies** for successful presentations

# What's unique about this National Train-the-Trainer Institute

- **Three days of intensive training combining classroom-proven strategies and video** of the strategies in action. *Show* rather than *tell* your teachers how to teach and strengthen students with special needs who lack Executive Function skills
- **National Executive Function experts, Kathryn Phillips and Lisa Rogers**, will provide a comprehensive, interactive and research-based training preparing participants to guide other teachers in the implementation of successful Executive Function strategies
- **Gain numerous tips and ideas to prepare and deliver high-quality staff training** to help teachers increase student learning and reduce behavior issues through the effective teaching of Executive Function skills. You'll leave with copies of ALL the resources, including three-year access to video needed for training
- **Unique and ideal opportunity for schools and districts** to strengthen their foundation, expand their knowledge and implement training to significantly help students increase their Executive Function skills to achieve greater success in school



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## Enjoy all that Chicago has to offer

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Located southwest of downtown Chicago, the Crowne Plaza – Burr Ridge is situated near several area attractions and entertainment options, including Brookfield Zoo and Flagg Creek Golf Club. For those looking to explore the heart of the city, catch a cab to discover all that downtown Chicago has to offer, or take in the sights at the beautiful Millennium Park.

The hotel offers free shuttle service to the numerous shopping and dining options at Burr Ridge Village Center. Shuttle service is also offered to Chicago's Midway Airport, where you can take a short ride on the 'L' train straight to downtown Chicago!

# Learn and build the necessary foundation for training staff in key Executive Function skills to increase learning

## Monday (8:30 A.M.-3:15 P.M.)

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- Practical strategies to expand and enhance your understanding of key Executive Function skills to better respond strategically and with greater success so you can train others
- Discover best practices for using outstanding video to train others
- Learn how you can train others to recognize and strategize for Executive Function deficits
- Learn practical ideas for your late, lost and unprepared students who may appear to be unmotivated and apathetic, but we now know may lack basic Executive Function skills
- Help your staff adapt instruction and structure their classrooms with quick-and-easy ideas to set up routines for all students, but especially those with special needs who have difficulty with key Executive Function skills
- How Executive Function skills impact student behavior and practical solutions for impulse control, self-regulation and self-management
- Identify and use key presenting skills to deliver high-quality and engaging training sessions



## Tuesday (8:30 A.M.-3:15 P.M.)

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- Gain valuable tips unique to training teachers to maximize their effectiveness when working with students who need to learn and develop Executive Function skills
- Visual cues, low-prep strategies and proactive ideas you can use to train others
- Break into smaller groups to develop a plan to train your staff in effective strategies to help students develop Executive Function skills
- Create a plan for presentations

## Wednesday (8:30 A.M.-3:15 P.M.)

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- Discover more specific strategies for general education, co-taught classrooms and resource rooms to address Executive Function skills and gain a deeper understanding of Executive Function skills and the impact on students' success in school
- Participants will deliver brief presentations on Executive Function skills and will receive feedback from BER group facilitators
- Practice presentations will provide the perfect opportunity to listen and interact to gain familiarity and confidence with the materials
- Participants will leave with a training plan, including video for grades K-12 and the confidence to implement a training program that will increase students' ability to learn, organize tasks, time, materials, and behavior

**Lunch each day will be on your own,  
providing a great opportunity for networking**

**PROGRAM SCHEDULE: 8:30 A.M. – 3:15 P.M. Daily**

# Innovative, Video-Based, Hands-On, Train-the-Trainer Opportunity

Participants attending will learn the key components for a successful, effective classroom and schoolwide program for students with special needs who struggle due to lack of key Executive Function skills. This training can then be delivered as a staff development framework that fits your schedule according to each school or district's unique scheduling and training needs. The following key components are included in this three-day train-the-trainer institute.

## **Practical Strategies to Address Executive Function Weaknesses that Prevent Students from Finding Success in School**

- Clearly define key Executive Function skills and how they impact academic and social success
- Dozens of strategies designed to increase attention, focus and self-control
- Recognize and strategize to teach your students who struggle to think and act in an organized way to manage their time, tasks, schedules, assignments, and behavior
- Ideas for co-taught, general education classrooms and special education resource rooms

## **How Executive Function Skills Impact Student Behavior and What You Can Do About it**

- Solutions to help your students control negative impulses and develop self-regulation skills
- Effectively develop students' ability to learn situational awareness to stop, think and plan before they respond negatively
- Anger management techniques that can be taught to students
- Proactive and low-prep strategies you can use immediately in the classroom or resource room to increase students' learning and success in school

## **Highly Effective Training Strategies You Can Use to Train Others**

- Specific training tips and tools to help you become an effective presenter
- Ideas and resources for organizing, planning and delivering successful training to your staff

## **Video of Teachers in Action to Demonstrate Effective Strategies for Working with Students Who Lack Executive Function Skills**

- Best practices for using video to train others
- Outstanding training tips and a resource kit to train others (each participant will receive ALL video to use in their training)



# Featuring Two of the Nation's Top Experts on Executive Function



**Kathryn Phillips** is an outstanding, dynamic presenter and pioneer in the area of Executive Function. With over 30 years of experience in schools, she has worked with thousands of educators in all areas of helping students with specific behavior and learning needs related to Executive Function. She is an author on the topic and is featured in the video streaming training package you will receive access to at this extensive institute. Kathryn's training and teaching experience provides a practical approach and perspective for working successfully with students with Executive Function deficits. You will leave feeling re-energized and better equipped

to work with students who exhibit behavior problems, inattentiveness and learning difficulties due to a lack of Executive Function skills, and you will be prepared to provide training to your staff.



**Lisa Rogers** is an acclaimed presenter and veteran educator who specializes in teaching students with special needs and who lack Executive Function skills. She has over 20 years of experience both training teachers and working directly with children who exhibit difficult behaviors that prevent them from learning and socializing appropriately with others. Lisa's extensive experience provides a practical perspective for teaching students who have self-regulation deficits including impulsivity, lack of focus and an inability to think and plan actions due to a lack of Executive Function skills. Lisa is known for her research-based ideas and

practical strategies that you will be able to immediately apply and use when you train others in the key areas of Executive Function.

## Special Benefits of Attending

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### State Specific Credit:

You may be eligible for professional development credit through your state.

For state specific information, please visit <http://www.ber.org/seminars/credit/ceus.cfm> or call 1-800-735-3503.

### Earn One to Four Graduate Semester Credits:



Up to four graduate level professional development credits are available with an additional fee and completion of a follow-up practicum project. Details for direct enrollment with Brandman University, part of the Chapman University system, will be available at the institute.

### SAVE with Group Discounts

The fee is \$1095 per person. If groups of three or more register at the same time, the fee is \$995 per person.



# CHICAGO · JULY 22 – 24, 2019

## Located in Chicago!

### Crowne Plaza – Burr Ridge

300 S. Frontage Road • Burr Ridge, IL 60527

Phone: (630) 325-2900

### Special Rates:

\$ 99 (single or double) plus tax

- Book your overnight accommodations by June 30, 2019 to receive this special rate, based on availability. To make reservations, please call (630) 325-2900 and request the Bureau of Education & Research group rate.

## Strengthening the EXECUTIVE FUNCTION SKILLS of Your Students with Special Needs

### NATIONAL TRAIN-THE-TRAINER INSTITUTE • JULY 22 – 24, 2019

FIRST NAME: \_\_\_\_\_ M.I. \_\_\_\_\_ LAST NAME: \_\_\_\_\_

POSITION \_\_\_\_\_ SUBJECT TAUGHT \_\_\_\_\_ GRADE LEVEL \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_

SCHOOL MAILING ADDRESS: \_\_\_\_\_

CITY & STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

SCHOOL PHONE NUMBER WITH AREA CODE \_\_\_\_\_ HOME PHONE NUMBER WITH AREA CODE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

HOME MAILING ADDRESS \_\_\_\_\_

CITY & STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**IMPORTANT: PRIORITY ID CODE EVXE9M1**

### METHOD OF PAYMENT

The registration fee is **\$1095 per person**; for groups of 3 or more registering at the same time, the fee is \$995 per person. **Payment is due prior to the program.** No cash please.

A check (payable to **Bureau of Education & Research**)  P.O. # \_\_\_\_\_  
(Please include priority ID code on the P.O.)

MasterCard  VISA  Discover Account # \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
MO/YR

Please print name as it appears on card \_\_\_\_\_ Signature (required for credit card purchases) \_\_\_\_\_

**CONFIRMATION #** (If you are confirming a previous registration) \_\_\_\_\_

### FOUR EASY WAYS TO CONTACT US:

 **PHONE toll-free:**  
**1-800-735-3503**  
(Weekdays 6 a.m. – 5 p.m.  
Pacific Time)

 **FAX this**  
**FORM to:**  
**1-425-453-1134**

 **MAIL this form to:**  
**Bureau of Education & Research**  
915 118th Avenue SE • PO Box 96068  
Bellevue, IL 98009-9668

 **REGISTER ONLINE at:**  
**www.ber.org**

### CANCELLATIONS/SUBSTITUTIONS

100% of your paid registration fee will be refunded if you can't attend and notify us at least 10 days before the institute. Late cancellations can exchange for a certificate to attend another program or will be refunded less a \$35 service fee. Substitutions may be made anytime without charge.